

### Appendix B.3.1

## Rhode Island Low-Income Home Energy Assistance Program (LIHEAP)

### Declaration of Self-Employment Form

Self-Employment expenditures shall be verified by the appropriate IRS tax forms.

Applicants shall have this documentation available at the intake appointment. Earnings from self-employment shall be included in the Household's gross aggregate income.

Applicant Name:
Business Name:
Type of Business:
Tax ID Number:

Reporting Period: From: \_\_\_\_\_ To: \_\_\_\_\_

<b>A.</b> Gross Income as Reported on Schedule C, OR Gross Receipts for last three (3) months	\$
<b>B.</b> Sixty Percent of Gross Business Income	\$
<b>C.</b> Add 3% of Total Gross Income if Tax Return Submitted Past February 15 <sup>th</sup> of Heating Season	\$
Total Business Income to be Included in Applicant's Aggregate Income (Add <b>B</b> and <b>C</b> )	\$

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

*I hereby attest that I have reviewed and documented all applicable income documentation for this applicant.*

\_\_\_\_\_  
Intake Worker Name

\_\_\_\_\_  
Date